



*Shepherdstown*  
WEST VIRGINIA

**TOWN HALL**  
104 N. King Street  
Shepherdstown, West Virginia  
304-876-2312

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## **Shepherdstown Resolution #25-002**

### **Corporation of Shepherdstown Resolution to Authorize Local Organizations to Use of the Town Hall Meeting Room**

**WHEREAS**, the Shepherdstown Town Council is eager to support civic engagement, community collaboration, and the work of local organizations in enhancing the quality of life for residents; and

**WHEREAS**, the Town Hall meeting room is a public space intended to serve the needs of the community and provide a venue for dialogue, planning, and cooperation; and

**WHEREAS**, many local organizations need accessible and appropriate venues to conduct meetings that benefit the public and align with the values and goals of Shepherdstown.

**NOW, THEREFORE, BE RESOLVED**, that the Shepherdstown Town Council hereby declares:

1. Town Hall meeting room shall be made available for use by town organizations for their meetings and events.
2. Town staff shall facilitate such uses of Town Hall meeting rooms, subject to scheduling availability, adherence to applicable policies, and the nature of the organization's activities.
3. Town staff shall develop and maintain a transparent and equitable process for requesting and reserving the meeting room.

**PASSED AND APPROVED** this 10th day of September 2025.

**James Gatz, Mayor**  
Town of Shepherdstown